

## Organization Committee minutes

Organization CommitteeJune 9, 2009**Mission: To act as a clearinghouse for Six Corners Association activities**

ORG = Organization Committee report

ECON = Economic Development Committee report

DES = Design Committee report

PRO = Promotions Committee report

Item	Information	Action
Introductions	In attendance were (6): Joe Angelastri, chair; Rich Lang, Glenn Nadig, Joe Oliveri, Vincent Mastromauro, Dennis Wolkowicz and Ed Bannon	NA
Approval of minutes	Vincent M. made a motion to approve the minutes from the May 11, 2009, Organization Committee meeting and Rich L. seconded it	Minutes approved.
Financial reports	The committee reviewed the financial reports. Ed B. noted that the pace of spending in the administration category was a little high for this time of year but that was because of some early annual costs for audits and insurance premiums. Ed B. also noted that the association has already been reimbursed for about 1/3 of the delegate agency grant. All books were balanced.	Reports accepted.
SCA Budget	<p>The committee discussed the 2010 budget and workplans. Joe A. explained that we are looking at the 2010 budget so early because the city requires the special service area to submit a budget by July. The committee was shown how the committee work plans are used to direct the budget. For some new projects, it was noted that \$10,000 has been included for a rent subsidy program and \$7,000 was included to fund an application to be listed on the National Register. It was further noted that this draft budget would require a 1.6% percent levy increase. Joe A. suggested and the committee agreed that the budget levy should decrease by 1%.</p> <p>Ed B. was directed to find the necessary cuts, which will require about \$6,000 reduction in the draft budget. To get a sense of where the committee would be amendable to cuts, Ed B. pointed out a \$2,000 expense for a national Main Street conference and \$1,500 new program for window coverings.</p> <p>The budget includes \$300 a month to deliver a monthly newsletter. Vince M. said this was a worthwhile expense</p>	Trim budget to get down to 1% decrease. E-mail revised budget.

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	<p>to inspire other businesses to invest in Six Corners and to get them more involved in the association.</p> <p>Glenn N. asked how much "wobble room" there is in the budget relative to the tax rate limit to cover future increased maintenance expenses due to the streetscape. Ed B. noted that some one-time expenses are in the 2010 budget that could be shifted in 2011 to cover those new expenses.</p>	
Financial polices	<p>A Financial Polices manual was briefly summarized. The manual was adapted from a template provided by the city. All delegate agencies such as Six Corners are required to have one. The purpose is to streamline operations while maintaining fiscal controls.</p>	<p>Ed B. to e-mail proposed manual to committee for review and possible approval at August meeting.</p>
Design Committee	<p>With the success of the Irving Park viaduct mural, the committee is looking at putting up another mural at 4080 N. Milwaukee Ave., where the Belle Plaine side has been repeatedly hit with graffiti. The very capable artist who is leading the Irving Park project has agreed to take on this mural project. A preliminary budget and design are being drafted for proposal to the building owner and possible funders.</p> <p>Joe A. also noted that the association should continue to work on improving the landscaping by the Irving Park viaduct with plants around the Portage Park Chamber sign and with planters on the west side of the viaduct. Also, we should continue to be in contact with Ald. Allen's office about getting the lights under the viaduct to be shifted to the street side of the sidewalk to shine on the retention wall. Currently, the lights are hung the opposite way.</p>	<p>Ed B. to work with artist.</p> <p>Ed B. to contact Ald.'s office about lights.</p>
Streetscape maintenance agreement	<p>Glenn N. asked about the community maintenance agreement that the SSA is to sign with the city for the streetscape landscaping. A vote on the agreement was tabled at the last commissioner's meeting so more information could be gathered. Glenn asked whether the issue of whether the association would be paying for the irrigation was settled. Ed B. noted that the city's project manager agreed to the change the agreement's wording to reflect that the city would pay for the water.</p> <p>Joe A. said to make sure the information the commissioner's need is distributed and that they</p>	<p>Research costs and communicate</p>

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	understand a vote will be taken at the July 14 meeting, so the association is not delaying the project.	to commissioners.
Economic Restructuring	Ed B. reported that at the last committee meeting the rent subsidy program mainly was discussed. An application for was to be drafted. The eligibility terms were to limit the subsidy to businesses that are investing in a build-out. Joe A. noted that new businesses have come in without a subsidy, and the trouble is finding a business that will make a significant investment that will impact the appearance of Six Corners.  Joe O. asked what kind of subsidy is being discussed. Ed B. answered about \$3-5 per square foot.	NA
Promotion	The Six Cornucopia on Sept 19 was discussed. Planning continues and the committee urged that all promotional materials get done ASAP so they could be delivered in plenty of time. In light of last year's record rain, Vincent M. requested no rain.	Get promo materials to the delivery company by Aug. 1
New business	Glenn N. said he recently received the Six Corners News but he initially did not realize it was from the association because the outside did not indicate that. He said it was a good looking newsletter but that the outside should better reflect the sender.	Revisions to be made for July newsletter.
Adjournment	Adjourned about 1:50 p.m. The next meeting of the Organizing Committee will be an SSA#28 Commissioners meeting at 1 p.m., Tuesday, July 14 at the Bank of America, 4901 W. Irving Park Road.	Meeting adjourned.